

## Portability

Portability lets voucher holders move into a different housing authority's jurisdiction. When you port your voucher, you must follow the new housing authority's rules and policies. These may be different than your previous housing authority's rules and policies. To begin the port process, you must notify YHA that you would like to port your voucher by completing and submitting a Portability Request Form.

If you want to move into YHA's jurisdiction, start by informing your current housing authority of your intent to port. They will have steps to follow to start that process. Once they've completed that process, they will send the port request to YHA .

After we receive the request, YHA will:

1. **Accept the request** from the housing authority.
2. **Send our paperwork** to you via DocuSign. If you need us to send the paperwork via email, fax, or mail, contact us at [portability@yakimahousing.org](mailto:portability@yakimahousing.org).
3. **Process your file** after we receive your paperwork. This can take up to 10 business days.
4. **Reach out to you** if additional information is needed.
5. **Schedule your voucher** to be issued.